



**STATEMENT OF UNDERSTANDING for
RICHMOND'S FULL-DAY, FEE-FOR-SERVICE PRE- KINDERGARTEN
 SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON for the
2008-2009 SCHOOL YEAR**

I certify that my Student is an Intra-District Transfer Student ("PPS Resident"). This program is only available to families living within the Portland Public School district boundary. Students must be 3 ½ years old by September 1, 2008.

Transfer applicants to Richmond Japanese Immersion full-day, fee-for-service pre-kindergarten ("Program") are required to sign this Statement of Understanding ("SOU") and submit it to the school by 4:00 PM on March 7, 2008, to be considered in the school choice lottery. You must also complete a School Choice Form by 5:00 PM on March 7, 2008 and attend a mandatory meeting. Applications submitted after March 7, 2008 will be considered on a first-come, first-serve basis.

The Program is a fee-for-service pre-kindergarten. It meets Monday – Friday, 8am – 2:15pm. Tuition is \$7,000 a year, \$700/month, September - June. There is a \$150 administrative fee. Both tuition and admin fee are non-refundable. A limited number of scholarships are available to eligible families.

This Program is tuition-supported. If there are insufficient tuition-paying families to cover its costs, the District will discontinue the Program. If the Program is discontinued, District will refund your administrative fee, and the school will not offer a pre-kindergarten program.

I understand and agree to the following conditions as indicated by my initials in the blank next to each statement below:

Payments

- _____ A. The tuition for the Program **does not** include the administrative fee of \$150 or childcare costs.
- _____ B. The tuition fees for the year are billed over ten months: September through June.
- _____ C. Consequences for failure to make tuition payments:
 Student will cease participation in the fee-for-service program on the first school day following the 10th day of the second month of not paying tuition.

School choice

- _____ D. Families who submit a school choice application by the deadline will be entered into a random, central lottery. Students assigned by the lottery will be conditionally approved to attend the program pending finalized program decisions. Upon receiving a lottery results letter indicating an approved transfer to the Program, you will have 10 days to provide the District with a \$150 non-refundable admin fee and sign an agreement for the Program. Failure to do so means your Student will be denied the requested transfer and the next student on the wait list will be called.

Tuition discounts (Families qualifying for Free or Reduced-price lunch pay \$350/month or \$3,500 annually)

- _____ E. Tuition discounts are assigned by random lottery based on student eligibility and availability of slots. Tuition discount eligibility is based on federal income guidelines of the Free and Reduced Lunch (FRL) program. All families requesting a tuition discount must complete a 2008-09 FRL application available July 2008. If your family qualifies, your Student will be eligible for a tuition discount based on availability. If your family does not qualify, you will be required to pay tuition.

Please initial appropriate line (you must complete this section):

- _____ **I will not apply for a tuition discount.**
- _____ **I will apply for a tuition discount,** and I understand I must qualify for the Free and Reduced Lunch Program to receive a tuition discount. I also understand that if no tuition discount slots are available, I will be placed on a waiting list.

By signing below, I agree that I have read and understand the above program statements and explanation and wish to enter my child into the selection process indicated above. I further agree to provide the District with additional information about my household as may be required and which is allowed by law to assist in determining my eligibility for these services.

STUDENT AND PARENT/GUARDIAN CONTACT INFORMATION

 Student Printed Name

 Parent/Guardian Printed Name

 Address, City, State, ZIP

 Phone(s), Email

 Parent/Guardian Signature

 Date